

Dated 04-22-2024

Consulate General of India
Seattle

**Request for Proposal for procurement of IT hardware for providing Consular Services
at CGI Seattle.**

(No. 04/2024)

BackGround:

This document is for inviting proposals for procurement of IT Hardware from Vendors for the use in the Consulate General of India at Seattle.

Scope of Work:

The vendors are requested to provide the following IT Hardware and have it delivered and installed at the premises of the Indian Consulate in Seattle:

Hardware required	Desktop PC
Quantity	2 Nos
Configuration/ Make Model	(i) Desktop (Single Monitor) Intel core i5 4170 3.7 Ghz (Preferred i7) HDD: 500 GB SATA HDD 7200 rpm RAM: 16GB DDR3 1600 MHz RAM Keyboard & Mouse DVD RW: /ODD/OS Minimum 8 USB port for connecting Peripherals Windows 10/11 Professional with warranty (64 bit) Chassis: Small form Factor (SFF) Chassis DISPLAY: (Minimum) 1 x 21.5" WTFT (1366 x 768), VGA only, HDMI LED) with IE 11.0 or above.

Terms and Conditions:

- Vendors should provide on-site warranty of product with a minimum of one year.
- Vendors should be reachable by phone during the office hours.
- Vendors that have established local office within USA shall be preferred.
- The proposals submitted must be on the letter head of the Vendor, with full contact details.
- The last date for submission of the proposal is **May 14th, 2024.**

Contact Person:

The Request for proposal should contain final cost estimates (all inclusive) and must be sent before 14th of May at the address given below:

Shri Narender Kaundilya
Assistant Section Officer
3101, Western Avenue, Suite 700,
Seattle, Washington 98121
T: +1-206-376-9215
Email: n.kaundilya@mea.gov.in

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Scope of Work:

The vendors are requested to provide the following IT Hardware and have it delivered and installed at the premises of the Indian Consulate in Seattle:

Hardware required	Desktop PC
Quantity	2 Nos
Configuration/ Make Model	(i) Laser Printer Mono: Samsung Laser Printer: SL-M3320ND/XIP, HP or Equivalent (ii) Document Scanner : EPSON DS-1630 Canon Image Formula DR-F120 or Equivalent

Terms and Conditions:

- Vendor should provide on-site warranty of product with a minimum of one year.
- Vendor should be reachable by phone during the office hours.
- Vendors that have established local office within USA shall be preferred.
- The proposals submitted must be on the letter head of the Vendor, with full contact details.
- The last date for submission of the proposal is May 15th, 2024.

Contact Person:

The Request for proposal should contain final cost estimates (all inclusive) and must be sent before 15th of May at the address given below:

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